

# Corporate Services and Community Safety Overview and Scrutiny Committee

2 March 2010

## Agenda

A meeting of the Corporate Services and Community Safety Overview and Scrutiny Committee will be held at the **SHIRE HALL, WARWICK** on **TUESDAY, 2 MARCH 2010** at **2.15 p.m.**

(Note: A demonstration of the mobile data terminals for fire engines will take place at 1:45 p.m. in the Ante-Chamber. Also in the Ante-Chamber at 1:00 p.m. will be the Launch of the Handyman Scheme)

The agenda will be: -

### 1. General

#### (1) Apologies.

#### (2) Members' Disclosures of Personal and Prejudicial Interests.

Members are reminded that they should disclose the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the Member must withdraw from the room unless one of the exceptions applies.

'Membership of a district or borough council is classed as a personal interest under the Code of Conduct. A Member does not need to declare this interest unless the Member chooses to speak on a matter relating to their membership. If the Member does not wish to speak on the matter, the Member may still vote on the matter without making a declaration'.

#### (3) Remit of the Corporate Services and Community Safety Overview and Scrutiny Committee.

To review and or scrutinise the provision of public services in Warwickshire

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The public reports referred to are available on the Warwickshire Web  
[www.warwickshire.gov.uk/committee-papers](http://www.warwickshire.gov.uk/committee-papers)

relating to community safety, customer service and access, corporate and community governance and the effective use of resources.

The above includes road safety, fire and rescue, trading standards, emergency planning, crime and disorder reduction, drug and alcohol misuse, policing and criminal justice, finance, property, information technology, human resources, communication, facilities management services, information management, law and probity, risk management, partnerships, locality working, shared services and the voluntary and community sector.

**(4) Minutes of the meetings of the Corporate Services and Community Safety Overview and Scrutiny Committee held on 8 December 2009.**

**(5) Feedback from the Overview and Scrutiny Board**

**(6) Chair's Announcements**

**(7) Requests for discussion of En Bloc Items (look under part B)**

**2. Public Question Time (Standing Order 34)**

Up to 30 minutes of the meeting is available for members of the public to ask questions on any matters relevant to the business of the Corporate Services and Community Safety Overview and Scrutiny Committee.

Questioners may ask two questions and can speak for up to three minutes each.

For further information about public question time, please contact Jean Hardwick on 01926 412476 or e-mail [jeanhardwick@warwickshire.gov.uk](mailto:jeanhardwick@warwickshire.gov.uk)

**PART A ITEM FOR DISCUSSION AND DECISION (WHITE PAPER)**

**3. Questions to the Portfolio Holders**

**Councillor Heather Timms (Customers, Workforce and Governance)**

**Councillor Martin Heatley (Resources)**

**Councillor Richard Hobbs (Community Safety)**

Up to 30 minutes of the meeting is available for Members of the Committee to put questions to the Portfolio Holders on any matters relevant to the Corporate Services and Community Safety remit.

**4. Fire and Rescue Service Update on Service Improvement Plan Consultation (Verbal report by Councillor Richard Hobbs)**

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## 5. Quarter 3 Corporate Performance Report 2009/10

Report of the Portfolio Holders for Customers, Workforce and Partnerships; Community Safety and Resources.

This report presents third quarter performance for 2009/10 under the enhanced performance management arrangements.

### Recommendation

That the Committee:

- Scrutinises the performance and improvement activity of services under the remit of the Committee
- Make recommendations to the Portfolio Holder(s) in relation to areas of under or over performance as part of the next round of the performance cycle.
- Request that the Portfolio Holder(s) report back to the Committee at the following meeting on the actions taken

For further information please contact: Tricia Morrison, Head of Performance  
Tel: 01926 736319 e-mail [triciamorrison@warwickshire.gov.uk](mailto:triciamorrison@warwickshire.gov.uk)

## 6. Review and Refresh of the Warwickshire Performance Indicators.

Report of the Assistant Chief Executive.

*(This report was not available when the agenda was printed and will be forwarded separately.)*

The performance management framework of the Council is undergoing a Review and Refresh process, which involves all the performance measures that the Council currently uses to assess its performance. The process seeks to ensure that the right performance measures are selected to reflect the council's priorities, appropriate targets are allocated and targets are set in alignment with resources in 2010/11.

This report presents the proposed measures for inclusion under the Portfolios relevant to the remit of the Committee

### Recommendation

That the Committee consider and challenge, where appropriate, the draft measures listed within Appendices A and B using the principles of good target setting and analysis contained within the report.

For further information please contact: Tricia Morrison, Head of Performance  
Tel: 01926 736319 e-mail [triciamorrison@warwickshire.gov.uk](mailto:triciamorrison@warwickshire.gov.uk)

## **7. Medium Term Financial Plan – 2010/11 to 2013/14**

Report of the Strategic Director, Resources. (*This report was not available when the agenda was printed and will be forwarded separately.*)

The report seeks the Committee's comments on the draft 2010/11 to 2013/14 Medium Term Financial Plan.

### **Recommendation**

The Committee are requested to comment on the draft Medium Term Financial Plan attached at Appendix A, and agree any issues they wish to refer to Cabinet as part of their approval of the Plan at their meeting on 11 March 2010.

For further information please contact Virginia Rennie, Group Accountant Tel: 01926 412239 e-mail [vrennie@warwickshire.gov.uk](mailto:vrennie@warwickshire.gov.uk) or Rob Phillips, Corporate Budget Accountant. Tel: 01926 412860 e-mail [robertphillips@warwickshire.gov.uk](mailto:robertphillips@warwickshire.gov.uk).

## **8. Health and Safety Annual Report 2008/09**

Report of the Strategic Director for Customers Workforce and Governance.

The Corporate Health, Safety and Wellbeing Manager has compiled this report in order to provide an annual position statement on the management of health and safety within the County Council. The report summarises the health and safety activities within the Authority from 1st April 2008 to the 31st March 2009.

This report was tabled at the Audit and Standards Committee on the 23 November 2009. It was agreed that this report would be tabled at the Corporate Services and Community Safety Overview and Scrutiny Committee for review and comment.

### **Recommendation**

The Committee is asked to review and comment upon the Health and Safety Annual Report for 2008/09 and endorse the priorities recommended within the report.

For further information please contact: Ruth Pickering, County Health, Safety and Well Being Manager, Tel: 01926 412316 e-mail [ruthpickering@warwickshire.gov.uk](mailto:ruthpickering@warwickshire.gov.uk)

## **9. Warwickshire Community Safety Agreement Progress Report**

Report of the Strategic Director for Customers, Workforce and Governance

This report presents progress made against each of the priorities within the 2009-10 Warwickshire Community Safety Agreement.

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## **Recommendation**

That members note the progress made against each of the priorities within the Community Safety Agreement and comment on key and emerging issues arising from the report.

For further information please contact Katie Western, Acting Corporate Community Safety Manager, Tel: 01926 746804 e-mail [katiwestern@warwickshire.gov.uk](mailto:katiwestern@warwickshire.gov.uk) Kate Nash, Head of Community Safety and Localities Tel: 01926 412177

## **10. A Public Confidence Strategy**

Report of the Strategic Director for Customers, Workforce and Governance.

This report offers Members the opportunity to comment upon a draft partnership strategy for increasing levels of confidence and reducing fear of crime in Warwickshire.

## **Recommendation**

That members comment on the draft Strategy and on key issues arising from the report.

For further information please contact Kate Nash, Head of Communities Safety and Localities Tel: 01926 412177 e-mail [katenash@warwickshire.gov.uk](mailto:katenash@warwickshire.gov.uk)

## **11. Provisional Items for Future Meetings and Forward Plan Items Relevant to the work of this Committee**

### **(a) Provisional Items for Future Meetings**

The Committee is asked to consider the attached table setting out provisional items for future meetings;

### **(b) Forward Plan Items Relevant to the work of this Committee (Cabinet only)**

#### **Cabinet – 11/3/10**

Review of Contract Standing Orders

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2010/11 to 2013/14 Medium Term Financial Planning

**Cabinet – 17/6/10**

Final Revenue Outturn Report 09/10

**County Council – 30/3/10**

Review of Contract Standing Orders  
Constitution Update  
Scheme for Petitions  
Food and Feeding Stuff Law Enforcement Plan  
2010/11 – 2013/14 Medium Term Financial Plan

**County Council – 29/6/10**

Statement of Account 2009/10 (Draft Statement for approval)

**PART B – ITEMS FOR EN BLOC DECISION (YELLOW PAPER)**

**12. Debt Recovery - Update**

Report of the Strategic Director, Resources.

The Committee is invited to review and comment on the progress of debt recovery.

**Recommendation**

For Members to note the report and comment upon the progress on debt recovery.

For further information please contact: Rob Phillips, Corporate Budget Accountant. Tel: 01926 412860 e-mail robertphillips@warwickshire.gov.uk.

**13. Speed Limit Review (C and D Roads)**

Report of the Strategic Director for Environment and Economy.

This report includes the findings made from the speed limit review (C & D Roads) seminar, and recommends the way forward with speed limits on C and D roads.

**Recommendation**

The Committee is recommended to note that funding for a comprehensive C and D road review is unlikely to be available for the foreseeable future.

For further information please contact Jo Edwards, Senior Road Safety Engineer, Tel: 01926 412028 e-mail joedwards@warwickshire.gov.uk

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## 14. Any Other Items

which the Chair decides are urgent.

**Shire Hall,  
Warwick**

**JIM GRAHAM  
Chief Executive**

### Corporate Services and Community Safety Overview and Scrutiny Committee

#### **County Councillors**

John Appleton (Chair), Martyn Ashford, Martin Barry (S) , Peter Butlin, Richard Chattaway(S), Chris Davis (S), Jim Foster, Mike Gittus (Vice Chair), Brian Moss (S), Martin Shaw, Dave Shilton and David Wright.

#### **Cabinet Members**

Councillor Martin Heatley (Resources)

Councillor Richard Hobbs (Community Safety)

Councillor Heather Timms (Customers, Workforce and Partnerships)

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